



LISIE COLLEGE OF PHARMACY
LISIE MEDICAL AND EDUCATIONAL INSTITUTIONS
VENNALA HIGH SCHOOL ROAD, ERNAKULAM
KOCHI-682028, KERALA

INSTRUCTIONS FOR FILLING UP OF ONLINE APPLICATION

B.PHARM –LE COURSE (2026-27)

Procedure for submission of online application

Application Start date: 11-09-2026

Application Closing date: 03-10-2026

For the submission of online application form candidates have to register their preliminary details on the online web-portal of the college.

1. Registration of the candidate

Click on the “Apply online” tab provided on the website www.lcop.edu.in

Registration of the candidate can be done entering the preliminary details such as Name of the applicant, Contact details etc.

Please note that, for registration candidates have to have a valid E. mail ID and a valid mobile number.

After completion of registration, the candidate's login credentials (Username and Password) will be sent to the candidate's Registered E. mail ID and WhatsApp number.

2. Submission of Online Application Form

Log in to the online application by clicking on the Apply online tab provided on the website www.lcop.edu.in. Then enter the candidate's login credentials (Username and Password).

3. Payment of Application Fee

Make the online payment of application fee (Rs.500/-) by clicking “application fee payment tab” in the online application window.

4. Uploading of Signature and Photograph

Upload a passport size photograph and signature of the candidate (it should be 200 pixels height, 150 pixels width, not exceeding a file size of 50 kb, in jpg format.)

5. Entering of Personal and Mark details

Enter the details such as;

Ø Personal details

Ø Parent / Guardian details

Ø Contact details

Ø Claim for Christian Community merit seats, if any

Ø Details of Qualifying Examination

Ø Marks Obtained in Qualifying Examination

Ø Details of 10th & 12th Standard Examination

Ø D.Pharm part-I and Part-II Marks cards

6. **Uploading of Supporting Documents**

Scanned copies of following originals have to be uploaded (pdf/jpeg format)

1. *Marks Cards of D.Pharm Part-I and D.Pharm Part-II*
2. Diploma (D.Pharm) Certificate
3. *SSLC/10th Certificate to prove date of birth.*
- 4.. *Cste/Religion Certificate (Christian Minority Certificate) from Revenue Officer or village officer (if applied for Christian community merit seat)*
5. *Pharmacist Registration Certificate issued by State Pharmacy Council/or proof of application submitted to State Pharmacy Council for registration.*

7. **Declaration by the Candidate and Parent/Guardian**

If the candidate and parent agree with the statement given in the declaration section with respect to the application of the candidate for B.Pharm (LE) course in Lisie College of Pharmacy, tick the respective **Agree** columns given under declarations by candidate and parent/guardian. Upload the signatures (jpg format, 2 mb) of both candidate and parent/guardian.

8. **Preview & Edit**

Candidates can preview and edit the entries if required. Verify the details entered, if any changes are required, please go back by clicking on **Edit** and make correct entries.

9. **Final Submission of application**

Candidates can submit the duly filled online application by clicking “**Submit application**” in the online application window. After submission of online application an acknowledgement and a copy of application form submitted (in pdf. format) will be sent to the candidate's registered E.mail ID.

Candidates are advised to take a printout of the submitted application form.

Facility for taking out the “print of application form submitted” is also provided in the College office.

10 **Submission of Print out of the application to college**

Applicant has to submit the following documents to the college either directly or by speed post/courier before the last date for the same mentioned in the prospectus.

1. Duly signed Print-out of submitted online application form.

Self attested copies of following certificates have to be submitted.

1. Marks Cards of D.Pharm Part-I and D.Pharm Part-II
2. Diploma (D.Pharm) Certificate.
3. *SSLC/10th Certificate to prove date of birth*
4. *Minority Certificate from Revenue Officer (if applied for Christian community merit seat)*
5. *Pharmacist Registration certificate issued by State Pharmacy Council/ or proof of application submitted to State Pharmacy Council for registration.*

Postal Address of the College

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